

Guild Special Training Chair

The Special Training Chair is appointed by the Guild Education Programs Coordinator and approved by the President. The Special Training Chair is responsible for helping provide Special Training courses mandated or recommended as essential for Guild volunteers, by the Heard Museum or Heard Museum Guild Board. (Example: 2022 Diversity Training).

Tasks

- Organize times and space for classes
- Send appropriate notifications
- Arrange registration
- List Attendance
- Submit report to Guild Education Programs Coordinator

Revised 6/22/2024